



**S. F. Austin High School Athletic Booster Club**  
 3434 Pheasant Creek Drive  
 Sugar Land, Texas 77478



## Check Request/Deposit Form

This form **MUST** be submitted to the Treasurer when requesting or depositing funds

DATE: \_\_\_\_\_ NAME: \_\_\_\_\_

SPORT: \_\_\_\_\_

**Booster Club Function: Check One**

- Team Sport     Membership     Hospitality     Yard Signs     Concessions  
 Merchandise     Program     Other \_\_\_\_\_

**Activity: Check as Applicable**

- Fund Raiser     Concessions     Kick Off     Banquet  
 Postage     Meals/Drinks     Office Supplies     Shirts  
 Decorations     Spirit Items     Shirts     Equipment  
 Maintenance     Construction     Materials  
 Other (Please Specify) \_\_\_\_\_

**Check Request**

Amount: \_\_\_\_\_

Allocation: \_\_\_\_\_

Mail To: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Deposit Form**

Cash Amount: \_\_\_\_\_

Check(s) Amount: \_\_\_\_\_

Total Amount: \_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved: \_\_\_\_\_

Paid: \_\_\_\_\_ Check No.: \_\_\_\_\_

Approved: \_\_\_\_\_

Deposited: \_\_\_\_\_

**Comments:**